

## DATA PROTECTION INFORMATION FOR EXTERNAL REVIEWERS

At the German Childhood Cancer Foundation, we take the protection of personal data and the confidential treatment of such data very seriously. We hereby inform you about the processing of your personal data in the context of the business relationship with you or your employer and the rights to which you are entitled. Your personal data will be processed only within the framework of the applicable statutory provisions relating to data protection law, in particular the General Data Protection Regulation (hereinafter referred to as “GDPR”) and the German Federal Data Protection Act [*Bundesdatenschutzgesetz*] (“BDSG”).

### i. Who is responsible for data processing and who is the data protection officer?

#### 1. The controller that is responsible for the processing of your personal data is:

German Childhood Cancer Foundation  
Adenauerallee 134  
D-53113 Bonn  
Germany  
telephone number: (+49) 0228-68 84 60  
E-Mail: [info@kinderkrebsstiftung.de](mailto:info@kinderkrebsstiftung.de)  
[www.kinderkrebsstiftung.de](http://www.kinderkrebsstiftung.de)

#### 2. You may reach our data protection officer as follows:

Herr Rechtsanwalt Florian Reichert  
Scheja & Partners GmbH & Co. KG  
Adenauerallee 136  
53113  
Bonn  
Germany  
telephone number: (+49) 0228-227 226 0  
<https://www.scheja-partner.de/kontakt/kontakt.html>  
[www.scheja-partner.de](http://www.scheja-partner.de)

### ii. What is the subject matter of data protection?

The subject matter of data protection is personal data. This covers all information referring to an identified or identifiable natural person (who is called a data subject). This includes information as, e.g., name, postal address, e-mail address, or telephone number.

### iii. Which of my personal data will be processed?

In the course of the process of reviewing submitted scientific projects, we only process those personal data of yours which are related to the reviewing process and the contract we are closing

with you in order to regulate your fee. In detail, this may include:

- Contact data, including your name, your business email address, and your business telephone number
- In case that you may donate your fee, we need your personal address in order to draw a confirmation of your donation
- Contractual data, including data of your bank account in order to transfer your fee
- Publicly available information concerning your scientific career and your scientific publication

## iv. For which purposes are my personal data processed and what is the legal basis for this?

Below, we provide you with an overview on the purposes and legal bases of the processing of your personal data in the context of the contractual relationship with you:

### **1. Data processing for purposes relating to the performance of the contract within the reviewing process**

We process your personal data for the preparation and performance of the contractual debts in the framework of the reviewing process. The purposes include in particular:

- Administration of your contact details in our finance management system
- Preparation, conclusion and performance of the review process
- Transfer of the fee

Provided that the business relationship exists or will be entered into with you personally, the data processing is effected on the basis of Article 6 (1) (b) of the GDPR.

The data processing is effected on the basis of Article 6 (1) (a) of the GDPR.

We delete your personal data when they are no longer required for the purposes pursued by us for preparation and performance of the review process and when no other legal bases, in particular statutory or contractual periods of retention, apply.

### **2. Fulfilment of legal obligations**

We may process your personal data also in order to comply with statutory obligations which may arise pursuant to commercial law, tax law, finance law, or criminal law. The purposes of the processing arise from the corresponding statutory obligation. Usually, the processing is effected in order to comply with governmental monitoring obligations and information obligations.

The data processing is effected on the basis of Article 6 (1) (c) of the GDPR.

We delete the data after the legal obligation ceases to apply and provided that no other legal bases, in particular statutory or contractual periods of retention, apply.

## v. Will my personal data also be collected from third parties?

We exclusively process the personal data that we have received directly from you in the course of the review process and the corresponding contract.

## vi. Do I have to make my personal data available?

Within the review process you have to provide those personal data which are necessary for the preparation and performance of the review process and the performance of contractual or legal obligations connected to the review, or which we are obliged to process to comply with a statutory requirement. Without these data we might not be able to close the contract for the review process with you.

## vii. Who has access to my personal data and which recipients receive them?

Within the German Childhood Cancer Foundation, only those departments and the employees who work there have access to your personal data that absolutely need such access in order to be able to fulfil their tasks and duties. This includes members of the project funding team, the finance management team and the donation management team.

We only forward your personal data to external recipients if there is a justification under statutory law for this or if you have consented thereto. External recipients may include:

- Processors: Service providers that we use for the provision of services with the maintenance of our IT systems. We select such processors with due care and they are regularly audited to ensure that your personal data are in good hands. The processors may use your personal data only for the purposes prescribed by us.
- Public bodies: public authorities and government institutions, as, e.g., public prosecutors, courts of law, or financial authorities, to which we may have to transfer personal data in certain individual cases.
- Private bodies: Private bodies to which we transfer your data on the basis of a legal provision or your consent, for example the members of our “Fachgremium”, who we assigned to evaluate the submitted projects.

## viii. Will my personal data be transferred to any third countries?

Your personal data will not be transferred to third countries in the context of the business relationship.

## ix. For how long will my personal data be stored?

Please refer to the relevant chapter relating to data processing in paragraph IV. for the duration of the storage of your personal data.

## x. To which data subject rights am I entitled?

You are entitled to the following rights in relation to the processing of your personal data:

### 1. Right of access

You have the right to receive a confirmation from us whether we process personal data relating to you or not. If this is the case, you have a right of access to your personal data and to further information with respect to the processing.

### 2. Right to rectification

You have the right to demand that your inaccurate personal data will be rectified and to have incomplete personal data be completed.

### 3. Right to erasure (“right to be forgotten”)

In certain cases, you are entitled to demand the erasure of your personal data. This right exists, for example, when the personal data are not needed anymore for the purposes for which they were collected or otherwise processed, or when the personal data have been unlawfully processed.

### 4. Restriction of processing

In certain cases, you are entitled to demand that we restrict the processing of your personal data. In this case, we will only store those of your personal data for which you have given consent, or personal data which the GDPR allows to be processed. For example, you may be entitled to a right to restriction of processing if you have disputed that your personal data are correct.

### 5. Data portability

If you have made the data available to us based on a contract or consent, you are entitled to demand to receive the data which you provided to us in a structured, commonly used and machine-readable format or to have them transmitted by us to another controller, provided that the statutory requirements are met.

### 6. Withdrawal of consent

If you have given us your consent to the processing of your personal data, you may withdraw the consent at any time with effect for the future. This does not affect the lawfulness of the processing of your personal data before the withdrawal of the consent.

## 7. Right to object

### **Individual right to object**

You have the right to object, on grounds relating to your particular situation, at any time to processing of personal data concerning you which is based on Article 6 (1) (f) of the GDPR (data processing based on a balancing of interests). If you object, we will no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims.

### **Right to object to processing for direct marketing purposes**

You have the right to object to processing of personal data for the purposes of direct marketing at any time. If you object, your personal data will not be processed for those purposes any longer.

## 8. Right to lodge a complaint with the supervisory authority

Furthermore, if you believe that the processing of your personal data is in breach of applicable law, you may lodge a complaint with a supervisory authority. You may contact the data protection authority that is the competent authority for your habitual residence, your workplace, or the location of the alleged breach, or the data protection authority that is the competent authority for us. The supervisory authority in the state in which you live, work, or in which an alleged breach is supposed to have happened, which is the subject matter of the complaint.

## xi. Who may I contact if I have questions or if I want to exercise my rights as a data subject?

If you have any questions about the processing of your personal data or if you want to exercise your rights as a data subject, which are described in paragraph XI. no. 1 through 7, you may contact us free of charge. Please use our contact data as specified in paragraph I. no. 1.